**SOUTHWEST OHIO CHAPTER OF MEDICAL ASSISTANTS**

**MEETING MINUTES: 1/12/2016 CEU EVENT AND MEETING**

**Call to order:** 7:25 PM by Clare Ley, CMA (AAMA)

**Attendance: Members –** Suzanne Caldwell, Polly Bickett, Heather Matthews, Deborah Novak, Marty Thaler, Tammy Hatfield, Cassidy Weber, Lindsey Florence, Lisa Courts, Clare Ley, Kathy Bitter

**Nonmembers –** Hope Locke

**Approval of Minutes:** November 11, 2015 1st Suzanne Caldwell 2nd Deborah Novak

**OFFICER REPORTS:**

**President- Clare Ley, CMA (AAMA)** – No Report

**Vice President-Suzanne Caldwell, CMA (AAMA)-** No Report

**Secretary-Hannah Rinehart, CMA (AAMA)-** No Report

**Treasurer-Lindsey Florence, CMA (AAMA)-** No Report

Approval of Treasurer's report -1st Suzanne Caldwell 2nd Marty Thaler

**Immediate Past President - April Schachleiter, CMA (AAMA)**

**Committee Chair Reports:**

**Education- Polly Bickett, CMA(AAMA)-** Mr. Kinney will speak at March meeting

 **Membership- Janice Young, CMA (AAMA)-** Not present, No Report

**Ways and Means- Kristin Burns, CMA (AAMA)-** Not present, No Report

**Correspondence:**

**-**Judy Alessi, OSSMA Nominating Chair- email accepting nominations- consent to serve form

**Unfinished Business** :

-electing delegates & alternate delegates to OSSMA HOD- current count SWOCMA entitled to 4 delegates/ alt delegates- in past 5- final count not for 4 more weeks so will vote 4 delegates & 2 alt delegates. Delegates will be: 1. Clare Ley 2. Suzanne Caldwell 3. Hannah Price 4. Polly Bickett Alt Delegates will be: 1. Lindsey Florence 2. Heather Matthews 3. Deborah Novak

-Medical Asst of the year & student of the year forms distributed.

**New Business** - None

**Announcements**:

- Remember to bring donations of health & beauty aids for James Sauls center to each meeting!

**Save the Dates:** next CEU event 03/09/16 (Wednesday), 6:30 pm, Bethesda North, Golder Room, 2nd floor

2016 OSSMA Conference: April 28 - 30, 2016 Cincinnati Marriott North, West Chester, OH - Come Grow Together

**Adjournment:**  7:40 PM